

UNIVERSITY of LOUISVILLE

August 12, 1999

Tammy D. Forrest
Division Chief
Dade County State Attorney
1350 NW 12th Ave.
Miami, FL 33136

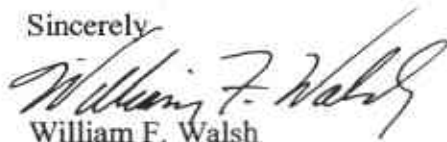
Dear Ms. Forrest,

Please be advised that the Southern Police Institute of the University of Louisville does not have adjunct faculty positions. In fact, the term adjunct faculty is rarely used at this university. It is a position that can only be achieved after the individual is screened and voted on by the faculty of an established college department.

The Southern Police Institute employs contract instructors to provide training in our professional development programs. These individuals are hired to provide a specified amount of training in one or more programs. As such they are independent contractors with no other affiliation or status with the Southern Police Institute.

A review of the records of this Institute during my tenure as Director, which began in July 1993, fails to indicate that a Rick Swope worked for this Institute. Conversations with my Associate Director Robert C. Crouse indicates that he has been a contacted employee that was used only once or twice prior to my arrival.

Sincerely



William F. Walsh
Director



August 12, 1999

Rick A. Swope
P.O. Box 290547
Davie, Florida 33329-0547

Dear Rick:

We have for the second time in 12 months been requested to confirm that you are an adjunct faculty member at the University of Louisville, Southern Police Institute.

The faculty of the Department of Justice of Administration and College of Arts and Sciences must vote on a designation of "Adjunct Faculty." This is a very special status and given out only on rare occasions. Personnel teaching our undergraduate and graduate courses are not normally even given this designation until they have years of teaching experience. You must not continue to indicate that you are an "Adjunct Faculty" member of the University of Louisville as it improperly presents your status.

What would be most accurate is for you to report that on several occasions you taught a portion of the Injury and Death Course and acted as our site coordinator. Do not use the adjunct instructor information on your resume any longer. It is not appropriate given the University of Louisville designation method for adjunct professors.

Sincerely,

Robert C. Crouse
Associate Director

CC: Tammy D. Forresy 
Division Chief
Dade County State Attorney's Office